



MERCED COUNTY COMMUNITY ACTION AGENCY
1235 W. Main Street, Merced, CA • (209) 723-4565 • FAX (209) 723-1543
MAILING ADDRESS: P.O. Box 2085, Merced, CA 95344-0085

Carole Roberds
Board Chairperson

Brenda Callahan-Johnson
Executive Director

JOB ANNOUNCEMENT

TEACHER (TODDLERS)

General Child Care Programs (CCTR)

DEFINITION:

Under supervision of the Site Supervisor, to provide service in the care, development and instruction of children enrolled in a General Child Care Program. May supervise and train CD Permit Associate Teacher, and Teacher Assistants and do related work as required. Plan, oversee, and implement daily infant/Toddler instructional activities according to established policies, licensing regulations, and philosophy of the Agency. This is a non-exempt position.

EXAMPLE OF DUTIES:

- Teach a group of infant/toddler; plan and prepare lessons;
- Make observation and maintain record, reports and statistics; refer children to other services, when indicated;
- Hold parent conferences; counsel parents; attend and participate in staff meeting and trainings;
- Assist and supervise volunteers; may relieve culinary, custodial or other personnel;
- Participate in physical care of infant/toddler children participate in the preparation and serving of breakfast, lunch and snacks; change diapers and toilet training as required.
- Provide for a safe and healthy environment for children, identify and correct safety hazards
- Help move furniture and prepare classroom.
- Perform related duties as assigned

EMPLOYMENT STANDARDS:

Education:

AA Degree or higher in ECE, with 24 Units in ECE/CD including core courses (3 Units must be Infant Toddler Development) plus 16 general education units.) + 15 hours of childcare, health, and safety training,

Experience:

Prior experience working with Toddlers in a licensed childcare setting
Minimum 175 days of 3 plus hours per day within the previous 4 years.

Knowledge and Abilities:

Knowledge of principles and practices of ECE and CD programs. Ability to work with diverse cultures; communicate clearly, both orally and in writing, and function cooperatively with various professional and community groups, other staff, parents and children; maintain confidentiality.

LICENSES AND OTHER REQUIREMENTS:

1. Valid California Driver's license, reliable transportation, current DMV report and proof of minimum California vehicle insurance.
2. Criminal background check and fingerprint clearance (Paid by Employer).
3. Possession of a valid Child Development Permit.
4. Valid CPR License may be obtained upon employment.
5. Pre-employment physical health check and TB clearance (Paid by Employer when conducted by Agency contracted medical provider.)
6. Ability to sit on low chairs (child size), walk, stoop, and squat as needed; be able to lift and carry in excess of 40 pounds on a regular basis and to stand as much as 75% of scheduled working time.

IT IS THE RESPONSIBILITY OF THE EMPLOYEE TO KEEP PERMITS AND/OR CREDENTIAL CURRENT AND TO MAINTAIN EDUCATION

	24.32	25.53	26.82	28.17	29.58	
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SALARY RANGE : HRLY, 40 hrs / 5 days + Benefits
 JOB SITE : Merced & Los Banos
 APPLY AT : ***MCCAA, 1235 W Main Street, MERCED (Application and Transcripts a Must)
 DEADLINE : open until filled

*****COPIES OF TRANSCRIPTS, DEGREES, AND/OR PERMITS MUST BE SUBMITTED WITH APPLICATION**

The American Federation of State, County and Municipal Employees
(AFSCME-Local 2703), AFL-CIO represents this position under an Agency agreement
THIS IS NOT A COUNTY POSITION